**Title I Continuous Improvement Team**

Wednesday, April 8th, 2015

6:00-7:30 p.m.

Hellgate High School, 900 South Higgins Ave. - Room 234

**Committee Members:** Matthew Quinlan (Title I Dept. Chair), Bill Fisher (classified staff), Tammy Reschke (parent), Lee Brown (certified staff), Maureen Martin-Brown (certified staff), Carla Hinman (certified staff), Rob Jensen (certified staff), Stephanie Morrow (community member), Tracy Ledyard (Title I staff), Shawn Gant (certified staff), Leah Honsky (parent), Jessica Buboltz (certified staff), Christine Kolczak (certified staff), Travis Suzuki (Title I staff), Camille Baraclough (certified staff), Heather Davis-Schmidt (District regional director), Lisa Henderix (Principal), Hallie Koppang (certified staff), Nancy Larum (certified staff), Nancy Larum (certified staff), Tara Barba (community member).

**Facilitator: Matt Quinlan**

**Minutes**

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| **6:00-6:05** | Welcome, introductions, and dinner  Introductions were made again and we welcomed back Tara Barba. It was noted that this group represents a broad range of stakeholders from our building and the community. Five On Black was ordered for dinner since they are one of the community businesses that supports our school wide MBI Initiative |
| **6:05-6:10** | Review: Working agreements, Meeting goals, & Today’s Agenda  **Working Agreements:**   * Start and end on time * Respect all viewpoints * Focus all decision making on students and their learning * Stay focused on the task at hand * Offer suggestions for strengthening what we do well; offer solution for changes needed * Remain positive   **Meeting Goals:**   * Review data matrix * Prioritize budget expenditures * Interventions * Title FTE & Paras * Professional development |
| **6:10-6:30** | **Review completed Data Matrix**  The Hellgate High School Whole School Title Data Matrix was passed out for everyone to look at.  **Academic Data**: We talked about the academic data we can use to help measure skill level and aid in proper class and intervention placement.   * Heather said that Smarter Balance test results (SBAC) will not be used right away. * The district does own some licenses for the **Scholastic Reading Inventory (SRI**). Nancy asked how low the Lexile number. If it goes below 400, she could possibly use it for ESL. * We have the **Insight** Proficiency data from September for the entire freshman class. This was given again in January to students who are in English Lab T1 and Basic Reading SPED. All freshmen will take this again in May so we have some comparisons. * We are lacking a data point/ skill measurement for Math since we stopped giving MAPS. Heather said there is a **Scholastic Math Index (SMI)**, but the district does not own licenses for this program.   **Grade Distribution:** We looked at the courses where students are struggling the most (measured by % of D’s and F’s).   * Math, Biology, US History, and US Government have a high percentage of struggling students. * Ideas for supporting students were: 1) pushing in the class with a para. There is a lot of stigma that goes with that. 2) Guided study halls with a para that acts like a case manager helping keep track of student's grades, homework, etc. Teachers did this in the past and it was successful. * Tier 2 is looking into a Check In – Check Out program. * The question was asked if we are looking at the right data in order to make decisions regarding School wide Title I programs. How can we measure if programs are successful? * We can measure gains with the English Lab TI classes based on the Insight data we have. * We do not have a way to measure starting points or gains in Math. * It was brought up that both Reading and Math skill level is an important measure for success in Science. * We looked deeper into the data at the freshman level compared to the sophomore level. |
| **6:30-7:30** | Discuss Budget, Interventions, Professional Development, FTE, & Para  Data Manager and Credit Recovery position:   * Would like to extend the Credit Recovery Para position to an 8 hour para. This will allow them to be able to be our data manager for 1 hour a day as well as 6 hours of Credit Recovery. If they are here after the contract time, they have to be supervised by an administrator. * There was discussion about what is best for our students and the difference between hiring a para-professional vs. a certified teacher for the Credit Recovery position. The budget would not allow for us to hire another full certified teacher. However, we have been lucky thus far in hiring a para who is a certified teacher. * We need to differentiate that Matt Quinlan teaches 4 sections of Title I English lab and serves as the Credit Recovery MTDA coordinator 1 section.   **Math**: Math is an area we need more support in that goes above and beyond what we are offering now. This is supported through the data we have collected.   * We decided on a .33 certified math teacher who will co-teach with another math teacher for 1 period and then have a smaller class directly following with the Title Math students. * It was decided that we will offer this in Geometry instead of Algebra I since we will have our own building data from Algebra I to help guide placement. * It was suggested to look into Compass or Ed Ready as potential math intervention programs. * Professional development should include sending some people from the Math department to conferences that look at programs for Math that are similar to Reading Plus. Math 180 is too expensive.   **English Lab TI:** 1/3 of our current Freshman students are reading below grade level. We have the data that shows that those who are in English Lab TI increased their reading level by 2 grades.   * Will hire an additional .33 certified English teacher to add 2 more sections of English Lab. This will mean we can now offer it 6 periods a day. |
| **7:30** | Public Comment:  There was no public comment. |
| **Next Steps** | * Draft the Title plan * Establish the Evaluation/Review process |
|  | **Next Meeting:** Wednesday, May 13th 6:00-7:30p |